

<b>The Sydney Children's Hospitals Network (Randwick &amp; Westmead)</b>	
<b>Date</b>	Wednesday, 4 November 2015
<b>Time</b>	8.30am – 11.00am
<b>Location</b>	Rooms A & B, Prince of Wales Hospital
<b>Membership</b>	<p><b>SCHN Board members</b>            Professor Christine Bennett AO (Chair)            Mr Richard Alcock (Deputy Chair)            Professor Louise Baur AM            Dr Abby Bloom            Mrs Joanna Capon OAM            Mr Jack Ford            Professor Adam Jaffe            Ms Renata Kaldor AO            Mr David Nott            Emeritus Professor Kim Oates AM            Dr Robyn Shields AM            Associate Professor Donna Waters            Mr Jeremy Wright</p> <p><b>Ex officio invitees</b>            Dr Michael Brydon (Acting Chief Executive, SCHN)            Dr Christopher Webber (MSC – SCH representative)            Dr Ralph Cohen (MSC – CHW representative)            Professor Les White AM (NSW Health Chief Paediatrician)            Dr Mary McCaskill (Executive Medical Director, SCHN)            Mr Brian Jackson (Director of Finance and Corporate Services, SCHN)</p> <p><b>Attendees</b>            Ms Maryanne Lynch (Manager Executive Services, SCHN Board Secretariat)</p>
<b>Secretariat Contact:</b>	Manager Executive Services Sydney Children's Hospitals Network Ph: 9845 3637 mobile 0417 561 273

TRIM Ref: SCHN14/9871

**Minutes**  
**Sydney Children's Hospitals Network Board Meeting**  
**4 November 2015**

ITEM	By Exception *	DESCRIPTION	RESPONSIBILITY	PAGE NO.	TIME	ACTION REQUIRED
<b>1</b>		<b>Administrative Matters</b>			<b>5 min</b>	<b>For noting</b>
		<b>1.1 Welcome and Attendance</b>	<b>Chair</b>	-		
		<p><b>1.1 Welcome and Attendance</b> <span style="float: right;"><b>Chair</b></span></p> <p><b>Attendance:</b>            Professor Christine Bennett AO (Chair), Professor Louise Baur AM, Dr Abby Bloom, Mrs Joanna Capon OAM, Professor Adam Jaffe, Mr David Nott, Emeritus Professor Kim Oates AM, Dr Robyn Shields AM, Associate Professor Donna Waters, Mr Jeremy Wright</p> <p><b>Ex-Officio Invitees:</b>            Dr Michael Brydon, Dr Christopher Webber, Dr Ralph Cohen, Professor Les White, Mr Brian Jackson</p>				
		<b>1.2 Apologies</b>	<b>Chair</b>	-		
		Mr Richard Alcock, Mr Jack Ford, Mrs Renata Kaldor, Dr Mary McCaskill				
		<b>1.3 Declaration of Conflicts of Interest</b>	<b>Chair</b>	-		
		Professor Bennett called for declarations of conflict of interest. Nil noted.				
<b>2</b>		<b>Minutes and Action Items</b>				
		<b>2.1 Review of Minutes of meeting held on 7 October 2015</b>	<b>Chair</b>		<b>5 min</b>	<b>For approval</b>
		The minutes of the meeting held on 7 October 2015 were reviewed. It was noted that the 'banner' within the template stated 2 September, rather than 7 October. It is confirmed the minutes are from the meeting of 7 October. This will be amended with the remainder of content accepted as a true and accurate record of the meeting.				
		<b>2.2 Matters Arising from Previous Meeting</b>			<b>10 min</b>	<b>For noting</b>
		<b>2.2.1 Review of Action Table</b>	<b>Chair</b>			
		Bright Alliance – Dr Brydon referred to the ongoing discussions around agreement/terms with this group Website – held over PriceWaterhouseCoopers Medical Workforce Review – Ongoing, verbal updates as necessary Paediatrico –nil further at present to report				

		<p>Letter re YourSay has been sent (in response to ceasing YourSay and replace with Public Service survey).</p> <p><b>ACTION: Copy of letter to Board Chair (by Secretariat)</b></p> <p>Circulation of Patient Story links to members - completed</p>
<b>3</b>	<b>Strategic Priority in Focus</b>	
	<b>3.1</b>	<b>Annual Public Meeting</b>
		<p>The 2015 SCHN Annual Public Meeting is being held on Wednesday, 4 November in the Lorimer Dods Lecture Theatre, The Children's Hospital at Westmead.</p> <p>The SCHN Annual Review will be launched as part of this meeting (refer item 5.2)</p> <p>The general content is focused on key achievements of the Network.</p>
<b>4</b>	<b>Matters for Discussion</b>	
	<b>4.1</b>	<b>Patient Story</b>
		<p>The patient story links with the move of the Royal Alexandra Hospital for Children at Camperdown to The Children's Hospital at Westmead. The briefing and associated media article were circulated as part of the business papers and were NOTED. The patient in focus was the first transplant recipient of her kind and represents a great achievement in the area of transplant.</p> <p>Two members remember this patient having been involved in their clinical care and as the face of the hospital for a period of time.</p> <p>Dr Brydon noted that through the last 20 years at Westmead, a very positive history of ground breaking clinical care, teaching and research has been established.</p>
	<b>4.2</b>	<b>Pathology - update</b>
		<p>A briefing providing an update on the status of pathology in the context of the Westmead Redevelopment was circulated in the business papers and NOTED.</p> <p>Dr Brydon advises that this is progressing well with an options paper released to staff as part of the consultation. This captures the various aspects that need to be considered against each option. There are advantages and disadvantages to each option.</p> <p>General discussion occurred with a key emphasis on ensuring that there was appropriate consultation.</p>
	<b>4.3</b>	<b>NSW Kids and Families</b>
		<p>A briefing regarding the recent announcement from the Secretary of Health regarding the NSW Kids and Families structure was circulated in the business papers and NOTED.</p> <p>Professor Bennett advised that the statutory health corporation of NSW K&amp;F has ceased and the service will be amalgamated into the portfolio of Strategy and Resources, NSW Health. There will be also a portfolio around women's health. It is hoped that the progress around the focus on children is maintained.</p> <p>Acknowledgement of the work of the chief executive Joanna Holt and Board Chair Ron Phillips</p>

		<p>was NOTED.</p> <p>Professor White noted the achievements include the development of policies and programs especially in child protection matters in collaboration with police, community services and education. Domestic Violence, Youth Health, Perinatal services, Child Health Networking and Universal Home visits for newborns have also been major priority areas.</p> <p>The strategic plan – Healthy, Safe and Well – 10 year plan, was well received and will continue to be managed through the Strategy and Resources branch, Ministry of Health.</p> <p><b>ACTION:</b> Letter of thanks from Board to Ron Phillips and Joanna Holt acknowledging their efforts. To be drafted by Secretariat and passed onto Professor Bennett. A special thanks to Professor White was expressed by Professor Bennett on behalf of all members.</p> <p><b>ACTION:</b> Discussions to occur with Deputy Secretary of Strategy and Resources to review how not to lose momentum around these key areas.</p>					
<b>5</b>		<b>Matters For Information</b>					
		<b>5.1</b>	<b>Accreditation Update</b>				
		<p>A briefing providing a summary of the accreditation that recently occurred at Sydney Children’s Hospital and general comments made during summation was circulated in the business papers and NOTED.</p> <p>Dr Brydon noted that this has been a great exercise in terms of process. The team of Surveyors were senior and well experienced. Excellent feedback was provided around how SCHN information is presented. Overall, well done.</p> <p>One key issue that was raised was around security of children whilst inpatients. Discussion ensued around how this is best to be addressed against continuing to provide a supportive and warm environment for Children. There are management strategies to address such matters.</p> <p>The Board ACKNOWLEDGES the efforts in the lead up to Accreditation and the achievement of SCH in reaching this very positive outcome.</p>					
		<b>5.2</b>	<b>Annual Review</b>				
		<p>A briefing regarding the Annual Review report, to be launched as part of the Annual Public Meeting was circulated in the Board papers and NOTED. Copies were available for members to take.</p>					
<b>6</b>		<b>Standing Reports</b>					
		<b>6.1</b>	<b>Chair’s Report</b>	<b>Chair</b>	-	<b>5 min</b>	<b>For noting</b>
		<p>Professor Bennett provided a verbal summary of activities to date including:</p> <ul style="list-style-type: none"> <li>• Both Professor Bennett and Dr Brydon were in attendance at the recent University of Sydney Quarterly Forum where there was a focus on research and Sydney Health Partners. It was noted that the work SCHN undertakes could not be possible without the collaboration of universities. This also was a farewell for Professor Bruce Robinson who retires from this role in early 2016.</li> <li>• At the NSW Health Symposium, Mr Wright noted excellent presentations from Professor Baur, Ms Cheryl McCullagh and Dr Joanne Ging.</li> <li>• Governance oversight role as a party to Bright Alliance was briefly discussed.</li> <li>• Meeting with Ian Jacobs, Vice Chancellor UNSW 3 November 2015 regarding the</li> </ul>					

		<p>creation of a single academic health sciences group. A commitment from SCHN has been negotiated and agreed – particularly the engagement is with SCH. It is noted that there are great opportunities here.</p> <ul style="list-style-type: none"> <li>• Professor Bennett met with Dr Michael Brydon, Professor Liz Elliott (SCHN), Professor David Elliott (SCHN), Professor Karen Zwi (SCHN), Ms Karen Crawshaw (Deputy Secretary, Governance, Workforce and Corporate), Ms Leanne O’Shaunnesy (Legal Counsel, Ministry of Health), Dr Mary Foley (Secretary of Health) and Ms Shaune Noble (Director, Office of the Secretary of Health) regarding refugees and Children in detention. It is important to continue to engage and follow up on actions from meeting. The group also identified other positive opportunities for SCHN to help advocate for the wellbeing of children such as inter-agency cooperation early intervention for children.</li> </ul>						
		<table border="1"> <tr> <td><b>6.2</b></td> <td><b>Chief Executive’s Report</b></td> <td><b>Chief Executive</b></td> <td></td> <td><b>5 min</b></td> <td><b>For noting</b></td> </tr> </table>	<b>6.2</b>	<b>Chief Executive’s Report</b>	<b>Chief Executive</b>		<b>5 min</b>	<b>For noting</b>
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		<p>Dr Brydon referred to the key aspects of the report, including:</p> <ul style="list-style-type: none"> <li>• Performance to NEAT and NEST targets</li> <li>• Children in Detention stance, very proud of this approach and response; SCHN engaged others to follow on the same day – coverage on social media, and other public media, it is likely to have received 2 million views</li> <li>• Dr Camphausen matter - noted.</li> <li>• NETS, PSN, relocation of helicopter base</li> </ul> <p>Dr Brydon also wished to express his gratitude and acknowledge the efforts of Board members particularly of late in so many participating in activities associated with SCHN; the contributions of all members are greatly appreciated.</p>						
		<table border="1"> <tr> <td><b>6.3</b></td> <td><b>SCHN Performance Report</b></td> </tr> </table>	<b>6.3</b>	<b>SCHN Performance Report</b>				
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		The Performance Report was circulated in the Business Papers. This was NOTED.						
<b>7</b>		<b>Board Sub-Committee &amp; Network Committee Minutes</b>						
	*	<table border="1"> <tr> <td><b>7.1</b></td> <td><b>Finance and Performance Committee</b></td> </tr> </table>	<b>7.1</b>	<b>Finance and Performance Committee</b>				
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		The Board NOTED the report for October and confirmed minutes of the September meeting with Mr Jackson providing a verbal summary of performance year to date. First quarter has gone well against budget.						
	*	<table border="1"> <tr> <td><b>7.2</b></td> <td><b>Health Care Quality Committee</b></td> </tr> </table>	<b>7.2</b>	<b>Health Care Quality Committee</b>				
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		The Board NOTED the report for the October meeting and confirmed minutes of the September meeting.						
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		The Board NOTED the report from the October MDAAC meeting.						
		<table border="1"> <tr> <td><b>7.4</b></td> <td><b>Capital Works</b></td> </tr> </table>	<b>7.4</b>	<b>Capital Works</b>				
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		The minutes of the second joint WSLHD and SCHN Capital Works Sub Committee was NOTED.						
<b>8</b>		<b>Business Without Notice</b>						
		<table border="1"> <tr> <td><b>8.1</b></td> <td><b>Potential privacy issue</b></td> </tr> </table>	<b>8.1</b>	<b>Potential privacy issue</b>				
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		Dr Brydon advised members of a matter that has been brought to the attention of the SCHN Executive in relation to the loss of an electronic storage device. This is being managed at present. The Board discussed and NOTED this information.						

		<b>8.2</b>	<b>NSW Health Awards</b>
		<p>Dr Brydon advised of three finalists from SCHN and acknowledged their extraordinary achievements. Mr Joe Borgia from The Children’s Hospital at Westmead was the nominee for Staff member of the Year and Ms Judith Lavery for Volunteer for the Year. It was also noted that Professor White was nominated as Collaborator of the Year.</p> <p><b>ACTION:</b> Letter of congratulations to staff member from Board.</p>	
		<b>8.3</b>	<b>From the Heart</b>
		<p>Mrs Capon referred to the event literature “From the Heart” that was circulated at the meeting. This collection of photographs of The Children’s Hospital at Westmead is a wonderful showcase with Mrs Capon encouraging members to visit the website:  <a href="http://www.fromtheheart.org.au">www.fromtheheart.org.au</a></p>	
<b>9</b>		<b>Details of Next Meeting</b>	
		<p><b>Date and Location</b>  Wednesday, 2 December 2015  Meeting Rooms A &amp; B  Prince of Wales Hospital</p>	<p><b>Strategic Focus for Future meetings</b>  Research</p>