

The Sydney Children's Hospitals Network (Randwick & Westmead)	
Date	Wednesday, 7 March 2018
Time	8.30am to 11.30am (tour of Kids Research from 7.30am)
Location	Executive Meeting Room, Kids Research, The Children's Hospital at Westmead
Membership	<p>SCHN Board members Professor Christine Bennett AO (Chair) Professor Louise Baur AM Dr Abby Bloom Mrs Joanna Capon OAM Mr Jack Ford Mrs Renata Kaldor AO Mr Bruce MacDiarmid Mr David Nott Professor Kim Oates AM Dr Robyn Shields AM Professor Donna Waters Mr Jeremy Wright Professor Les White AM</p> <p>Ex officio invitees Dr Michael Brydon, (Chief Executive, SCHN) Dr John Lawson (Delegate, MSC, SCH) Dr Kathryn Carmo-Browning (Chair MSC CHW) Dr Mary McCaskill (Executive Medical Director, SCHN) Mr Brian Jackson (Director of Finance and Corporate Services, SCHN) Dr Matthew O'Meara (NSW Chief Paediatrician)</p> <p>In attendance Mr Duncan Makeig (Board Chair, Sydney Children's Hospital Foundation) Professor Chris Cowell (Director Research) Maryanne Lynch, Manager Executive Services (Secretariat)</p>
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Minutes
Sydney Children's Hospitals Network Board Meeting
7 March 2018

ITEM	By Exception *	DESCRIPTION	RESPONSIBILITY	PAGE NO.	TIME	ACTION REQUIRED
1		Administrative Matters			5 min	For noting
		1.1	Welcome and Attendance	Chair	-	
		<p>Attendance</p> <p>Board: Professor Christine Bennett AO (Chair), Mr David Nott (Deputy Chair), Professor Louise Baur AM, Dr Abby Bloom, Mrs Joanna Capon OAM, Mr Jack Ford, Mrs Renata Kaldor AO, Mr Bruce MacDiarmid, Professor Donna Waters, Mr Jeremy Wright, Professor Les White AM</p> <p>Ex-officio: Dr Michael Brydon (Chief Executive), Dr John Lawson (MSC SCH Representative), Dr Kathryn Carmo-Browning (MSC CHW Chair), Dr Mary McCaskill (Executive Medical Director), Mr Brian Jackson (Director Finance and Corporate Services), Dr Matthew O'Meara (Chief Paediatrician – via teleconference), Mr Duncan Makeig (Chair SCHF, Observer – via teleconference)</p> <p>The Board Chair welcomed Professor Chris Cowell, Director Research to the Board meeting to provide the Board an update on initiatives and progress within Research.</p> <p>Professor Bennett advised that a non-executive session is to be held later in the meeting.</p>				
		1.2	Apologies	Chair	-	
		Professor Kim Oates AM, Dr Robyn Shields AM				
		1.3	Declaration of Conflicts of Interest	Chair	-	
		<p>Professor Bennett referred to an amendment to a previous declaration relating to her appointment to Retire Australia. Professor Bennett has retired her position with this organisation. Professor Bennett is now on the Board of Regis as a Non-Executive Director. Regis is an Aged Care provider.</p> <p>Dr Brydon referred to his son being part of 'UsTwo' a digital strategy firm who is working with a statewide led project around the electronic digital health record. Dr Brydon has referred management of this for the Network to the Director Clinical Integration.</p> <p>Dr Bloom referred to her involvement with ID exchange, a firm working on putting individuals in charge of how their information is used.</p>				
2		Minutes and Action Items				
		2.1	Review of Minutes of meeting held on 7 February 2018	Chair	-	5 min
		The Board resolved that with changes requested, the minutes of February were accepted as a true and accurate record.				
		2.2	Matters Arising from Previous Meeting			
		2.2.1	Review of Action Table	Chair	8	5 min
		Noted and addressed throughout meeting				
3		Work Health and Safety Reporting				
		3.1	Work Health and Safety (monthly report)	Chief Executive	9-10	5 min
		For discussion				

			<p>Dr Brydon noted the report contained within the business papers advising nil significant matters. Dr Brydon clarified that the reference to SAC 1 and 2 incidents, are based on corporate matrix scoring, not clinical.</p> <p>The Board noted the WHS report for February.</p>				
4		Strategic Priority in Focus – Network and Partnerships					
		4.1	Patient Story	Chief Executive	19	5 min	For noting
			<p>Dr Brydon referred to the briefing as contained in the business papers. This highlights the day to day challenges that are faced and it is encouraging to see representation from SCHN, the partnership with families and advocating for their needs. The Board noted this Patient Story.</p>				
		4.2	Research Presentation	Director Research	20-21	30 min	For discussion
			<p>Professor Bennett welcomed Professor Chris Cowell, Director Research and thanked him for the tour of the refurbished facility to Board members. Professor Cowell presented a Research update.</p> <p>The key features of the presentation were:</p> <p>Research snapshot – 146 clinical trials, 600+ staff, 810 publications, \$30.1m revenue, 20% success rate for NHMRC and greater than 92% compliance with approval timeframes for ethics applications.</p> <p>Intellectual Property and Commercialisation summary</p> <p>A summary of Capital Works which has been supported by major donors and providing new ways of working for Research staff.</p> <p>The work of the Clinical Research Centre and the work of Paediatric; which provides for:</p> <ul style="list-style-type: none"> - World Class Clinical Research Centre - Facilitating a rapid translation of research into clinical practice - Delivering novel and best treatments for children' - Research and Clinical Trial activity across five key focus areas <p>Summary of NHMRC and MRFF Selective Highlights</p> <p>Summary of Education and Training – supporting SCHN researchers</p> <p>Infrastructure support for Research – outlining challenges and opportunities through partnerships, translational research grants scheme from OHMR as well as Medical Research Future Fund. Professor Cowell spoke of challenges in relation to funding.</p> <p>Future: three Horizons – taken from SCHN Strategic Plan including translating research into practice and partnering for children and young people. In relation to implementation, growing the research culture and to move from a research active, to a research intensive organisation, including supporting staff growth and development, and using the rich data already available.</p> <p>Research partnerships – academic and precinct, such as SPHERE (Sydney Partnership for Health, Education, Research and Enterprise, associated with the University of New South Wales) and SHP (Sydney Health Partners, associated with the University of Sydney). Dr Brydon commented that initially SCHN was the only membership link between the two entities.</p> <p>Professor Cowell provided an example of the work done in relation to a 16 year old female with Cystic Fibrosis and improvements through the work in Clinical Trials and the response to new targeted therapies.</p> <p>Excellent progress in genomics was summarised.</p> <p>The work to date in Paediatric and in particular, the Centre for Paediatric Precision Medicine (a collaborative between SCHN, CCI, CMRI), with a summary on the deliverables within the first two years. Discussion ensued regarding contingency in this work.</p> <p>Professor Bennett expressed thanks on behalf of the Board for the comprehensive and</p>				

			<p>well received presentation. Acknowledgement of Professor Oates' contributions to the work in Research and for Professor Cowell in leading the work of Research.</p> <p>Comments from Members – research dedicated time is vitally important; highlighting the need for philanthropic support. SCHN Clinical Council are focusing on ensuring that research is part of everyday business. Discussion regarding funding and revenue opportunities occurred.</p> <p>ACTION: Professor Cowell to provide speaking points for Board members in advocating for Research. Recirculate the key points for Precision Medicine (Paediatric). Access to the Intranet of SCHN to be provided.</p>			
5	Matters for Discussion					
	5.1	Patient Access Improvements/Capacity Working Group	Chief Executive/MSC reps	22-23	30 min	For discussion
			<p>Dr Brydon reported there had been a session with Clinical Program Directors within the last week to discuss Patient Access Improvements and the consultations are on-going.</p> <p>Close Observation Unit – decanting of existing areas to support progressing this important work has been complex and challenging but is underway with completion due [July 2018].</p> <p>Mental Health – Dr Mary McCaskill is working with a focus group to look at early and long-term issues. The SCH Inpatient Unit is to reopen imminently with two new staff commencing mid-March. Discussions are ongoing with SESLHD to look at opportunities for collaboration.</p> <p>Discussion ensued regarding exploration of various models of care and Dr McCaskill reported that the working group is exploring these options at present.</p> <p>Professor Bennett acknowledged the efforts of staff across Network in continuing to support provision of services to children and young people. Dr Bowden and team to be thanked for their efforts.</p>			
	5.2	Foundation Update	Chief Executive/Mr Makeig	24-28	5 min	For information
			<p>Mr Makeig provided an overview of the position of the SCHF and SCHN in identifying opportunities for fundraising, highlighting the importance of the relationship between SCHF and SCHN.</p> <p>Mr Makeig also provided a summary of progress to date with the merger; with a primary focus on finalisation of documentation, which is imminent. Dr Brydon referred to the dialogue needing to occur with the Ministry, with the documents to be provided to the Ministry for consideration. Mr Nott noted that KPMG has confirmed there are no control or consolidation issues in how this is being proposed.</p>			
	5.3	Long Term Growth Facility (NSW Treasury)	Director Finance and Corporate Services	29-30	5 min	For noting
			<p>Mr Jackson referred to documents provided in the business papers. Mr MacDiarmid provided some additional background in looking at investment across SCHN, with the view to have a more conservative profile with shorter trajectories.</p> <p>The Board supported the recommendation from the Finance and Performance Committee.</p>			
6	Standing Reports					
	6.1	Chair's Report	Chair	verbal	10 min	For noting
			<p>Professor Bennett outlined her recent visit to the UN and UNICEF in New York; focusing on opportunities for empowerment of children and women and digital enablement were also discussed.</p> <p>The Council of Board Chairs meeting is Monday, 19 March. It was suggested that advice and sharing of approaches to Annual Public Meeting processes be sought from other LHDs.</p>			

			<p>The Chief Executive and Chair met with Randwick Precinct Council meeting. It was agreed that the full site Master Plan needs to occur. HI to brief the Board on both the Randwick and Westmead redevelopments. Progress has been made relating to the intersection of the SCH ED with the acute services block.</p> <p>Professor Bennett referred to a meeting held on the previous Monday with representatives of both MSC chairs and deputy chairs and executive around engagement between clinical staff and Board. There were a number of discussion areas, including the structure of Network management, engagement with medical staff and hearing their needs, site presence, and how to work more effectively on Network solutions.</p> <p>It is noted that the MSC CHW is meeting with the Minister on 23 March.</p> <p>Board members reflected on the efforts in raising awareness of the financial constraints and growth requirements, which are ongoing challenges; but also recognise the concerns of the MSC. Discussion ensued regarding growth funding, capital works priorities, activity-based funding and the funding implications of these priorities.</p> <p>Board members encouraged a cooperative approach between the 2 MSCs and management.</p>				
		6.2	Chief Executive's Report	Chief Executive	31-35	10 min	For noting
			<p>Dr Brydon referred to his Board report.</p> <p>Dr Brydon highlighted three key items:</p> <p>Ms McCullagh and team is receiving an International Award for the My Health Memory App in the US, this week.</p> <p>HI will be invited to a future Board meeting to present on capital works initiatives across both sites.</p> <p>Aboriginal Health Strategic Plan to be provided once finalised.</p>				
		6.3	SCHN Performance Report (January 2018)	Chief Executive	36-39	5 min	
			<p>The Chief Executive referred to the Performance Report contained within the business papers.</p>				

7 Board Sub-Committee & Network Committee Minutes					
*	7.1	Finance and Performance Committee	Chair F&P Committee	5 mins	For noting
		7.1.1 Directors report: February 2018	Director Finance and Corporate Services		
		The Director's Report for February was included in the business papers and noted by the Board.			
		7.1.2 Endorsed Minutes: January 2018			
		The Minutes of the Finance and Performance Committee of January were noted by the Board.			
*	7.2	Health Care Quality Committee	Chair HCQC	5 mins	For noting
		7.2.1 Directors report: February 2018			
		The Director's Report for February was included in the business papers and noted by the Board.			
		7.2.2 Endorsed Minutes: January 2018			
		The Minutes of the Health Care Quality Committee of January were noted by the Board.			
*	7.3	Medical and Dental Appointment Advisory Committee	Chief Executive	5 mins	For noting
		7.3.1 Directors report: February 2018		54-57	
		The Director's Report for February was included in the business papers and noted by the Board.			
	7.4	Capital Works Sub Committee	Jack Ford	10 mins	For discussion
		7.4.1 Chair's Report: February 2018		58-59	
		The Director's Report for February was included in the business papers and noted by the Board.			
8 Non Executive Session					
The Board held a non-executive session					
9 Details of Next Meeting					
	Date and Location Wednesday, 4 April 2018 Level 9 Bright Alliance, Randwick		Strategic Focus for Future meetings April – People and Culture May – June -		